

LABUAN COMPANY - INCORPORATION QUESTIONNAIRE

THIS FORM IS TO BE **COMPLETED AND SIGNED** FOR THE INCORPORATION OF A LABUAN COMPANY AND PROVIDED WITH **DUE DILIGENCE** TO PORTCULLIS TRUST (LABUAN) LTD. PLEASE ENSURE ALL PARTS OF THE FORM ARE COMPLETED AND THE FORM IS SIGNED. IF THERE IS INSUFFICIENT SPACE, PLEASE PROVIDE ON SEPARATE ATTACHMENT.

1. NAME OF COMPANY TO BE INCORPORATED

Any Labuan company name that contains the word "Berhad" or "Bhd." must also have the word "(L)" as part of its name. Further, should the name contain the proper name of a person, the relationship of that person to the company must be stated. Please provide 2 names in order of preference.

DETAILS	ENGLISH / BAHASA MALAYSIA	MANDARIN CHINESE (IF ANY)
Option 1:	1	2
Option 2:	3	4

Should non-English or non-Bahasa Malaysian words be used, please state the language and provide an explanatory translation below.

2. PURPOSE FOR WHICH THE COMPANY IS BEING FORMED

Please specify and outline the Company's intended trade and/or business activities (i.e. trading, investments, consultancy, manufacturing, investment holding etc). Please provide as much detail as possible i.e. If the Company is to be used for investment holding, please specify assets to be held.

Principal activities of the Labuan Company	<input type="checkbox"/> Investment Holding 5
	<input type="checkbox"/> Trading (please specify below the trading activities that will be carried out) 6
	<input type="checkbox"/> Other (please specify) 7
Other activities (please specify)	8
Principal place of business	9
Description of Assets that will be held by the Company (please state if none)	10
Country/ies the Company will trade/carry on business (please specify; please note that 'worldwide' or 'global' is not specific enough)	11

3. ISSUED CAPITAL

To ensure a minimum registration fee applies, the issued and paid up share capital should not exceed the equivalent of RM50,000 (i.e. approximately USD15,000).

CURRENCY: Can be in any currency other than the currency of Malaysia.	12
ISSUED CAPITAL: Please state the amount and the number of share(s). A minimum of one share is required to be issued.	13
PAID UP CAPITAL, if different from Issued Capital: Please state the amount and number of shares. A minimum of one share is required for paid-up share capital.	14

4. SUBSCRIBER AND REGISTERED SHAREHOLDER

For convenience, Portcullis Trust (Labuan) Ltd's can act as the subscribing shareholder to the Memorandum and Articles of Association. **KINDLY NOTE THAT EACH SHAREHOLDER IS REQUIRED TO PROVIDE DUE DILIGENCE INFORMATION AS OUTLINED IN THE *LABUAN COMPANIES DUE DILIGENCE MEMORANDUM*.**

Do you require Portcullis Trust (Labuan) Ltd's to act as the subscriber to Memorandum and Articles to Association for the purpose of incorporation (Please tick one box)

15

- YES**
 NO, please use the person/s listed below

Will you require Nominee Shareholder Services once the company is incorporated? (Please tick one box)

16

- YES**, please complete *Application for Nominee Services*
 NO, following person/s will be the shareholder/s of the Company.

The source of funding for the shares in the Company and/or assets held by the Company is (please give full description of where the funds originated; we reserve the right to request supporting documentation):

17

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DETAILS	SUBSCRIBER / SHAREHOLDER 1	SHAREHOLDER 2
Name / Company Name:	18	19
Passport/ID No./Company No.:	20	21
Nationality (if you have citizenship or permanent residence in more than one country, please state) / Country of Origin (for corporate Entity):	22	23
Date of Birth / Date of Incorporation:	24	25
Residential Address / Business Operation Address:	26	27
Occupation (applicable for individual only) :	28 Type:	29 Type:
	Full Company Name:	Full Company Name:
	Company Number:	Company Number:
Business (applicable for individual only):	30 Nature:	31 Nature:
	Full Company Name:	Full Company Name:
	Company Number:	Company Number:
	32 No. of shares:	33 No. of shares:

Number of Shares to be issued:		
Telephone:	³⁴ + ()	³⁵ + ()
Email Address:	³⁶	³⁷

DECLARATION AS TO US PERSONS STATUS

Is the Shareholder a US Person for US tax purposes? (YES/NO)	³⁸ YES	NO	Please confirm each statement below by ticking either YES or NO	³⁹ YES	NO	Please confirm each statement below by ticking either YES or NO
	<input type="checkbox"/>	<input type="checkbox"/>		I am a citizen of the U.S. / a Company incorporated in U.S.	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	I am a Resident ¹ individual/ Company in U.S. (If you hold a Green Card, or if you have given up Green Card Status, please provide us all your documentary proof including the I-407.)	<input type="checkbox"/>	<input type="checkbox"/>	I am a Resident ¹ individual/ Company in U.S. (If you hold a Green Card, or if you have given up Green Card Status, please provide us all your documentary proof including the I-407.)	
<input type="checkbox"/>	<input type="checkbox"/>	I am an individual / Corporate agent for a U.S. Resident or citizen	<input type="checkbox"/>	<input type="checkbox"/>	I am an individual / Corporate agent for a U.S. Resident or citizen	

¹Substantial Presence Test – You are an US resident if you meet the substantial presence test for the calendar year. To meet this test, you must be physically present in the US on at least:

- 31 days during the current calendar year, and
- A total of 183 days during the 3 year period that includes the current year and the 2 preceding years, counting all the days of physical presence in the current year, but only 1/3 the number of days of presence in the first preceding year, and only 1/6 the number of days in the second preceding year.

I UNDERSTAND THAT PORTCULLIS TRUST (LABUAN) LTD:

- will rely on the information included above when considering this application for services; and
- is not responsible to provide me and/or the Company with any legal or tax advice and I confirm that we have not relied on Portcullis Trust (Labuan) Ltd to provide us with such advice.

Signature of shareholder 1: ⁴⁰	Signature of shareholder 2: ⁴¹
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SOURCE OF WEALTH CONFIRMATION

<p>Please provide detailed reply as to source of personal wealth</p> <p>⁴²</p> <p><input type="checkbox"/> Employment Please provide details below as to Employer, business industry and position held.</p> <p><input type="checkbox"/> Business Please provide details below as to Company, place of business, business industry and website details (if any).</p> <p><input type="checkbox"/> My personal savings or assets Please provide details below for us to determine originating source of wealth.</p> <p><input type="checkbox"/> My Inheritance Please provide details below for us to determine originating source of wealth.</p> <p><input type="checkbox"/> Benefits of transactions due to me all of which are known to me “(please note that this includes dividends, bonuses, interest received from investments, et al.)” Please provide details below for us to determine originating source of wealth.</p> <p><input type="checkbox"/> Other Please provide details below for us to determine originating</p>	<p>⁴³</p> <p><input type="checkbox"/> Employment Please provide details below as to Employer, business industry and position held.</p> <p><input type="checkbox"/> Business Please provide details below as to Company, place of business, business industry and website details (if any).</p> <p><input type="checkbox"/> My personal savings or assets Please provide details below for us to determine originating source of wealth.</p> <p><input type="checkbox"/> My Inheritance Please provide details below for us to determine originating source of wealth.</p> <p><input type="checkbox"/> Benefits of transactions due to me all of which are known to me “(please note that this includes dividends, bonuses, interest received from investments, et al.)” Please provide details below for us to determine originating source of wealth.</p> <p><input type="checkbox"/> Other Please provide details below for us to determine originating</p>
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source of wealth. Further details:	source of wealth. Further details:
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I confirm that the source of funding for the shares in the Company and/or the assets held by the Company now or at any time in the future are not/ will not be derived from or otherwise be connected with any activity which is unlawful either in their country of origin or in Labuan or where the Company does business.

I undertake that I will not use the Company to engage in any act or transaction which is unlawful under any applicable law, including, without limiting the generality of the above, any law against money-laundering, bribery or the financing of terrorism.

Signature of shareholder 1: ⁴⁴

Signature of shareholder 2: ⁴⁵

5. BENEFICIAL OWNERS

Please provide below the names of the ultimate individual beneficial owners of the company to be incorporated. You may provide corporate beneficial owners only if they are a listed company or a regulated financial institution. **KINDLY NOTE THAT EACH BENEFICIAL OWNER IS REQUIRED TO PROVIDE DUE DILIGENCE INFORMATION AS OUTLINED IN THE LABUAN COMPANIES DUE DILIGENCE MEMORANDUM.**

DETAILS	BENEFICIAL OWNER 1	BENEFICIAL OWNER 2
Name: Please include any Chinese names (written in Chinese characters), aliases and former names.	⁴⁶	⁴⁷
Occupation :	Type: ⁴⁸	Type: ⁴⁹
	Full Company Name:	Full Company Name:
	Company Number:	Company Number:
Business:	Nature: ⁵⁰	Nature: ⁵¹
	Full Company Name:	Full Company Name:
	Company Number:	Company Number:
Passport/ID No.:	⁵²	⁵³
Nationality (if you have citizenship or permanent residence in more than one country, please state):	⁵⁴	⁵⁵
Date of Birth:	⁵⁶	⁵⁷
Residential Address:	⁵⁸	⁵⁹
Telephone:	⁶⁰	⁶¹
Email Address:	⁶²	⁶³

DECLARATION AS TO US PERSONS STATUS

Is the Beneficial owner a US Person for US tax	⁶⁴ YES	NO	Please confirm each statement below by ticking either YES or NO	⁶⁵ YES	NO	Please confirm each statement below by ticking either YES or NO
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purposes? (YES/NO)	<input type="checkbox"/> <input type="checkbox"/>	I am a citizen of the U.S. / a Company incorporated in U.S.	<input type="checkbox"/> <input type="checkbox"/>	I am a citizen of the U.S. / a Company incorporated in U.S.
	<input type="checkbox"/> <input type="checkbox"/>	I am a Resident ¹ individual/ Company in U.S. (If you hold a Green Card, or if you have given up Green Card Status, please provide us all your documentary proof including the I-407.)	<input type="checkbox"/> <input type="checkbox"/>	I am a Resident ¹ individual/ Company in U.S. (If you hold a Green Card, or if you have given up Green Card Status, please provide us all your documentary proof including the I-407.)
	<input type="checkbox"/> <input type="checkbox"/>	I am an individual / Corporate agent for a U.S. Resident or citizen	<input type="checkbox"/> <input type="checkbox"/>	I am an individual / Corporate agent for a U.S. Resident or citizen

¹Substantial Presence Test – You are an US resident if you meet the substantial presence test for the calendar year. To meet this test, you must be physically present in the US on at least:

- 31 days during the current calendar year, and
- A total of 183 days during the 3 year period that includes the current year and the 2 preceding years, counting all the days of physical presence in the current year, but only 1/3 the number of days of presence in the first preceding year, and only 1/6 the number of days in the second preceding year.

I UNDERSTAND THAT PORTCULLIS TRUST (LABUAN) LTD:

- will rely on the information included above when considering this application for services; and
- is not responsible to provide me and/or the Company with any legal or tax advice and I confirm that we have not relied on Portcullis Trust (Labuan) Ltd to provide us with such advice.

Signature of Beneficial Owner 1: ⁶⁶	Signature of Beneficial Owner 2: ⁶⁷
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SOURCE OF WEALTH CONFIRMATION

Please provide detailed reply as to source of personal wealth	⁶⁸	⁶⁹
	<input type="checkbox"/> Employment Please provide details below as to Employer, business industry and position held. <input type="checkbox"/> Business Please provide details below as to Company, place of business, business industry and website details (if any). <input type="checkbox"/> My personal savings or assets Please provide details below for us to determine originating source of wealth. <input type="checkbox"/> My Inheritance Please provide details below for us to determine originating source of wealth. <input type="checkbox"/> Benefits of transactions due to me all of which are known to me “(please note that this includes dividends, bonuses, interest received from investments, et al.)” Please provide details below for us to determine originating source of wealth. <input type="checkbox"/> Other Please provide details below for us to determine originating source of wealth. Further details:	<input type="checkbox"/> Employment Please provide details below as to Employer, business industry and position held. <input type="checkbox"/> Business Please provide details below as to Company, place of business, business industry and website details (if any). <input type="checkbox"/> My personal savings or assets Please provide details below for us to determine originating source of wealth. <input type="checkbox"/> My Inheritance Please provide details below for us to determine originating source of wealth. <input type="checkbox"/> Benefits of transactions due to me all of which are known to me “(please note that this includes dividends, bonuses, interest received from investments, et al.)” Please provide details below for us to determine originating source of wealth. <input type="checkbox"/> Other Please provide details below for us to determine originating source of wealth. Further details:

I confirm that the source of funding for the shares in the Company and/or the assets held by the Company now or at any time in the future are not/ will not be derived from or otherwise be connected with any activity which is unlawful either in their country of origin or in Labuan or where the Company does business.

I undertake that I will not use the Company to engage in any act or transaction which is unlawful under any applicable law, including, without limiting the generality of the above, any law against money-laundering, bribery or the financing of terrorism.

Signature of Beneficial Owner 1: ⁷⁰	Signature of Beneficial Owner 2: ⁷¹
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6. ULTIMATE BENEFICIAL OWNERS

DETAILS	ULTIMATE BENEFICIAL OWNER 1	ULTIMATE BENEFICIAL OWNER 2
Name:	72	73
Passport/ID No.:	74	75
Nationality (if you have citizenship or permanent residence in more than one country, please state):	76	77
Date of Birth:	78	79
Usual Residential /Office Address:	80	81
Occupation :	82 Type:	83 Type:
	Full Company Name:	Full Company Name:
	Company Number:	Company Number:
Business:	84 Nature:	85 Nature:
	Full Company Name:	Full Company Name:
	Company Number:	Company Number:
Telephone:	86 + ()	87 + ()
Facsimile:	88 + ()	89 + ()
Email Address:	90	91

7. AUTHORISED REPRESENTATIVES

DETAILS	AUTHORISED REPRESENTATIVE 1	AUTHORISED REPRESENTATIVE 2
Name:	92	93
Passport/ID No.:	94	95
Nationality (if you have citizenship or permanent residence in more than one country, please state):	96	97
Date of Birth:	98	99
Usual Residential /Office Address:	100	101
Occupation :	102 Type:	103 Type:
	Full Company Name:	Full Company Name:

	Company Number:	Company Number:
Business:	¹⁰⁴ Nature:	¹⁰⁵ Nature:
	Full Company Name:	Full Company Name:
	Company Number:	Company Number:
Telephone:	¹⁰⁶ + ()	¹⁰⁷ + ()
Facsimile:	¹⁰⁸ + ()	¹⁰⁹ + ()
Email Address:	¹¹⁰	¹¹¹

8. DIRECTORS

A Labuan company is required to have a minimum of one director, which can be a corporate director. For ease of incorporation, a Portcullis Trust (Labuan) Ltd nominee can act as the subscribing director. **KINDLY NOTE THAT EACH DIRECTOR IS REQUIRED TO PROVIDE DUE DILIGENCE INFORMATION AS OUTLINED IN THE *LABUAN COMPANIES DUE DILIGENCE MEMORANDUM*.**

Do you require a Portcullis Trust (Labuan) Ltd nominee to act as the subscribing director to the Memorandum and Articles of Association for the purpose of incorporation (Please tick one box)

¹¹²

- YES**
 NO, please use the person/s listed below

Do you require Portcullis Trust (Labuan) Ltd to provide Corporate Resident Director services once the company is incorporated? (Please tick one box)

¹¹³

- YES**, please complete *Application for Nominee Services*
 NO, following person/s will be the director/s of the Company.

DETAILS	SUBSCRIBING DIRECTOR / DIRECTOR 1	DIRECTOR 2
Name / Company Name:	¹¹⁴	¹¹⁵
Passport/ID No./Company No.:	¹¹⁶	¹¹⁷
Nationality (if you have citizenship or permanent residence in more than one country, please state) / Country of Origin (for corporate Entity):	¹¹⁸	¹¹⁹
Date of Birth / Date of Incorporation:	¹²⁰	¹²¹
Residential Address / Business Operation Address:	¹²²	¹²³
Occupation (applicable for individual only) :	¹²⁴ Type:	¹²⁵ Type:
	Full Company Name:	Full Company Name:
	Company Number:	Company Number:
Business (applicable for individual only):	¹²⁶ Nature:	¹²⁷ Nature:
	Full Company Name:	Full Company Name:

P O R T C U L L I S T R U S T (L A B U A N) L T D

	Company Number:	Company Number:
Telephone:	¹²⁸ + ()	¹²⁹ + ()
Facsimile:	¹³⁰ + ()	¹³¹ + ()
Email Address:	¹³²	¹³³

DECLARATION AS TO US PERSONS STATUS

Is the Director a US Person for US tax purposes? (YES/NO)	¹³⁴ YES	NO	Please confirm each statement below by ticking either YES or NO	¹³⁵ YES	NO	Please confirm each statement below by ticking either YES or NO
	<input type="checkbox"/>	<input type="checkbox"/>		I am a citizen of the U.S. / a Company incorporated in U.S.	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	I am a Resident ¹ individual/ Company in U.S. (If you hold a Green Card, or if you have given up Green Card Status, please provide us all your documentary proof including the I-407.)	<input type="checkbox"/>	<input type="checkbox"/>	I am a Resident ¹ individual/ Company in U.S. (If you hold a Green Card, or if you have given up Green Card Status, please provide us all your documentary proof including the I-407.)	
<input type="checkbox"/>	<input type="checkbox"/>	I am an individual / Corporate agent for a U.S. Resident or citizen	<input type="checkbox"/>	<input type="checkbox"/>	I am an individual / Corporate agent for a U.S. Resident or citizen	

¹Substantial Presence Test – You are an US resident if you meet the substantial presence test for the calendar year. To meet this test, you must be physically present in the US on at least:

- c. 31 days during the current calendar year, and
- d. A total of 183 days during the 3 year period that includes the current year and the 2 preceding years, counting all the days of physical presence in the current year, but only 1/3 the number of days of presence in the first preceding year, and only 1/6 the number of days in the second preceding year.

I UNDERSTAND THAT PORTCULLIS TRUST (LABUAN) LTD:

1. will rely on the information included above when considering this application for services; and
2. is not responsible to provide me and/or the Company with any legal or tax advice and I confirm that we have not relied on Portcullis Trust (Labuan) Ltd to provide us with such advice.

Signature of Director 1: ¹³⁶	Signature of Director 2: ¹³⁷
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9. ADDITIONAL SECRETARY

Portcullis Trust (Labuan) Ltd will provide a corporate resident secretary, as is required by Labuan law. Please state below if you wish to appoint an additional secretary/ies. **KINDLY NOTE THAT EACH ADDITIONAL SECRETARY MAY BE REQUIRED TO PROVIDE DUE DILIGENCE INFORMATION AS OUTLINED IN THE LABUAN COMPANIES DUE DILIGENCE MEMORANDUM.**

Will you appoint an additional secretary/ies to the Company?

- ¹³⁸
- NO.**
 - YES**, the following person/s will be additional secretary/ies of the Company.

DETAILS	SECRETARY 1	SECRETARY 2
Name :	¹³⁹	¹⁴⁰
Passport/ID No.:	¹⁴¹	¹⁴²
Nationality (if you have citizenship or permanent residence in more than one country, please state):	¹⁴³	¹⁴⁴

Date of Birth:	145	146
Usual Residential/Office Address:	147	148
Occupation :	149 Type:	150 Type:
	Full Company Name:	Full Company Name:
	Company Number:	Company Number:
Business:	151 Nature:	152 Nature:
	Full Company Name:	Full Company Name:
	Company Number:	Company Number:
Telephone:	153	154
Email Address:	155	156

10. ACCOUNT AND AUDIT

Whether your company is a trading or investment holding company, there is still a requirement to maintain adequate accounting records in Labuan, Malaysia. If your company is carrying trade, it is liable to 3% taxes on net profit and audited accounts need to be filed.

Please advise date of Company's Financial Year End: ¹⁵⁷ _____

Will you require an Auditor to prepare audited accounts? Please tick one box below.

¹⁵⁸

- NO.**
- YES**, but I have no preference to the auditor to be appointed.
- YES**, please appoint the following Preferred Auditor.

Preferred Auditor Name:	159
Firm / Company No:	160
Contact Address:	161
Contact Phone Number:	162
Contact Email Address:	163

11. OPENING BANK ACCOUNT

Our incorporation service fee includes the provision of all standard documents required to open a bank account for the Company. Please advise below in the event that the Company does not wish to open a bank account.

Will the Company open a bank account?

¹⁶⁴

- NO**, and I do not require any further services in this regard.
- YES**, the Company will require assistance with opening a bank account and the **Bank Account Details Form** has been requested and completed accordingly.

12. CONTACT AND AUTHORISED PERSON

All correspondences including company invoices and any instructions required for the Company, will be forwarded to the named Contact Person below:

Name:	165
Company Name (If any) :	166
Address: or if a Company Place of Business:	167

Mailing Address: If different to above	168
Phone / Fax:	169
Email Address:	170

Portcullis Trust (Labuan) Ltd as a licensed trustee company must comply with Labuan legislation to assist in the prevention of money laundering and the financing of terrorism. The legislation includes requirements for Portcullis Trust (Labuan) Ltd to collect and hold documentation and information (“Due Diligence”) on the entities and persons that we provide any services to. Please note that Due Diligence will be required prior to the incorporation of the Company. For further information on the Due Diligence documents we require, please request our “Labuan Due Diligence Memo”.

Portcullis Trust (Labuan) Ltd also has an obligation to keep such Due Diligence current. By signing this Questionnaire the beneficial owner(s) agree to keep Portcullis Trust (Labuan) Ltd informed of any changes to the ownership and management of the above detailed company.

This Form should be signed by any one of the Beneficial Owner/s or by any person authorized to act for and on behalf of the Beneficial Owner/s.

I/We confirm that the information and documents provided in or with this incorporation form is true, complete and accurate to the best of my knowledge and that the Labuan company will not undertake any activities that are prohibited by law. In the event that there is any personal data disclosed above, I/we confirm that I/we have already obtained the individuals’ express consent to disclose and permit the use and processing of the same. It is understood that any personal data obtained in completing this Questionnaire, may in certain circumstances in providing our services to you, be transferred to business partners or to other jurisdictions outside Malaysia. I/ We confirm that the individuals have knowledge of our Privacy Policy and a copy of our Privacy Notice has been provided to them.

Signature:	171
Name:	172
Title:	173
Date:	174
Company Name: If any	175